

THE UNITED REPUBLIC OF TANZANIA

MINISTRY OF FINANCE

INSTITUTE OF RURAL DEVELOPMENT PLANNING



In reply please quote:

Ref. No. AD.117/244/01/

Date: 5<sup>th</sup> March, 2024

Ms/Mr. ....

RE: **ADMISSION FOR BASIC TECHNICIAN CERTIFICATE (NTA LEVEL 4) IN .....  
FOR ACADEMIC YEAR 2024/2025.**

2. I am delighted to inform you that you have been selected to join Basic Technician Certificate in..... (March Intake) for the Academic Year 2024/2025.
3. You are expected to arrive at the Institute for registration on Monday 25<sup>th</sup> March 2024. The latest date for reporting is 5<sup>th</sup> April 2024, after which no candidate will be registered.
4. On arrival at the Institute, please bring with you the following items: -
  - i. Original Certificates of your academic qualifications (or valid examination result slip)
  - ii. Original Birth Certificate
  - iii. NIDA number
  - iv. Tuition fee; TZS 925,000/= to all programmes except Basic Technician Certificate in Geomatics and Basic Technician Certificate in Urban and Regional **are paid in the following instalments:**
    - a) **Semester I**, during registration 310,000/= and 200,000/= before end of Semester Examinations
    - b) **Semester II**, during registration 215,000/= and 200,000/= before end of Semester Examinations
  - v. Medical Health Insurance Fee TZS 50,400/= or Valid NHIF membership card
  - vi. Medical check-up fee TZS 5,000/=
  - vii. Accommodation /Hostel fee TZS 350,000/= per year.
  - viii. Field Supervision Fee 40,000/=
  - ix. Application fee 10,000/=
  - x. Students have to incur costs for meals, accommodation, books, stationery and practical work.
5. Only candidates meeting all of the above requirements (I-X) will be registered. Accommodations for students in need will be made in consultation with MISAB during registration.
6. **Note:** All payments will be made through control numbers which will be provided during registration.
7. Students are **strongly advised to bring clothes that are acceptable based on the Government dressingcode.** Disciplinary action will be taken (including suspension or discontinuation from studies) for students who will violate this regulation.
8. Congratulations for being selected and best wishes for a successful academic career at IRDP.
9. We look forward to meeting you on Monday, 25<sup>th</sup> March 2024.

Dr. Yohana Mgale  
For RECTOR