



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF FINANCE



INSTITUTE OF RURAL DEVELOPMENT PLANNING (IRDP)

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SHORT COURSE TRAINING INVITATION

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| COURSE TITLE | Training on Organizational Risk Management (Six Days Training 04th to 09th March, 2024) |
| TARGETED PARTICIPANTS/STAFF | Leaders and Staff as described in the attached Training Schedule |
| VENUE/LOCATION | ARUSHA |
| DURATION AND DATES | 04th to 09th March, 2024 As described in the attached Training Schedule |
| OBJECTIVES EXPECTED TRAINING / LEARNING OUTCOMES | The general objective for each of the respective trainings is to equip participants with relevant, current and practical skills on the respective training areas. |
| COURSE FEE AND MODALITY OF PAYMENTS | The training fee per participant, per each training, is TZS 1,000,000 as indicated in Training Schedule. The fee shall be paid prior to commencement of training through NMB Bank Account- Account Number 50501100008, Account Name "INSTITUTE OF RURAL DEVELOPMENT PLANNING- SHORT COURSE." The training fee caters for cost related to training including, Conference charges, Institutional fee, training facilitation and preparation of training materials. Travel expenses, per diem and other costs related to participant(s) should be paid directly to participant(s) by respective employers/sponsors, as per respective organization's regulations and guidelines. |
| CONFIRMATION OF PARTICIPATION | For the purpose of advance training preparations, prospective participants are required to confirm their attendance and participation in respective training, up to 24 hours prior to the date of commencement of the training using the link https://tinyurl.com/IRDPTtrainingConfirmation |
| CONTACT PERSONS | Mr. Benjamin I. Magori Coordinator for Short Courses Mobile:-+255 715 032 800 E-mail: bmagori@irdp.ac.tz Dr. Hosea A. Mpogole Director for Research, Consultancy and Publications Mobile:- +255 756 964 326 E-mail:- hmpogole@irdp.ac.tz |

IRDP SHORT COURSE TRAINING SCHEDULE FOR QUARTER THREE OF THE FINANCIAL YEAR 2023/20

| S/N | TRAINING TITTLE | TARGETED PARTICIPANTS/OFFICERS/ LEADERS | TRAINING DATES | | TRAINING FEES PER PARTICIP ANT |
|-----|---|--|--|-----------------------|---|
| | | | WEEK ONE | WEEK TWO | |
| | | | 04-09/ March, 2024 | 11-16/ March, 2024 | |
| 1 | TRAINING ON ORGANIZATIONAL RISK MANAGEMENT | i) Risk Officers, Champions and Coordinators ii) Directors & Heads of Department iii) Planning & Community Development Officers iv) Compliance Officers & Professionals v) Risk Management Officers, Risk Managers and Directors vi) Counter Fraud and Investigation specialists vii) Audit and Finance Managers/Officers viii) Business and Security Managers ix) Conservation Officers and Commissioners | 04th-09th / March, 2024 | | TZS 1,000,000 |

THE END