



INSTITUTE OF RURAL DEVELOPMENT PLANNING (IRDP) P.O. Box 138,

Dodoma, Tanzania Website: www.irdp.ac.tz



SHORT COURSES: JANUARY – DECEMBER, 2018

Institute of Rural Development Planning (IRDP) – Dodoma is pleased to announce the following short courses to be offered at its Dodoma Campus starting January, 2018. The courses target middle and senior level managers in both public and private sectors. Interested individuals and organization are requested to contact the coordinator using the contact details shown below:

Short courses offered by IRDP

S/No	Course title	Fee	Duration	Dates	Venue
1.	Managing of Community Projects	TSHS. 1,000,000/=	5 Days	2 nd to 8 th January	Dodoma
2.	Governance and Development Planning for Local Government Authorities and NGOS	TSHS. 1,000,000/=	5 Days	9 th to 16 th January	Dodoma
3.	Participatory Natural Resources Planning and Management	TSHS. 1,000,000/=	5 Days	17 th to 23 rd January	Dodoma
4.	Management of Development Projects at Grassroots Level	TSHS. 1,000,000/=	5 Days	24 th to 30 th January	Dodoma
5.	Project Design and Planning Process in Local Government Authority and NGOs	TSHS. 1,000,000/=	5 Days	31 st to 6 th February	Dodoma
6.	Projects Cycle Management for Community Projects	TSHS. 1,000,000/=	5 Days	7 th to 13 rd February	Dodoma
7.	Land Development and Environmental Impact Assessment (EIA) Applications	TSHS. 1,000,000/=	5 Days	14 th to 20 th February	Dodoma
8.	Analytical Report Writing	TSHS. 1,000,000/=	5 Days	21 st to 27 th February	Dodoma
9.	Group Dynamics and Community Mobilization for Development Initiatives	TSHS. 1,000,000/=	5 Days	28 th to 6 th March	Dodoma
10.	Conducting of Official Meetings and Minutes Writing Skills	TSHS. 1,000,000/=	5 Days	7 th to 13 rd March	Dodoma

S/No	Course Title	Fee	Duration	Dates	Venue
11.	Management and Leadership Skills in Local Government Authorities	TSHS. 1,000,000/=	5 Days	14 th to 20 th March	Dodoma
12.	Project Design and Evaluation	TSHS. 1,000,000/=	5 Days	21 st to 27 th March	Dodoma
13.	Local Government Authorities Financial Management and Control	TSHS. 1,000,000/=	5 Days	28 th to 5 th April	Dodoma

14.	Procurement and Contract Management	TSHS. 1,000,000/=	5 Days	6 th to 12 nd April	Dodoma
15.	Project Write Up Skills for Development Planners	TSHS. 1,000,000/=	5 Days	13 rd to 19 th April	Dodoma
16.	Strategic Planning and Budgeting	TSHS. 1,000,000/=	5 Days	20 th to 27 th April	Dodoma
17.	Project Planning, Monitoring and Impact Assessment	TSHS. 1,000,000/=	5 Days	30 th to 7 th May	Dodoma
18.	Local Government Authorities Budgeting and Budgeting Management	TSHS. 1,000,000/=	5 Days	8 th to 14 th May	Dodoma
19.	Local Government Authorities Revenue Mobilization and Operation & Maintenance Budgeting	TSHS. 1,000,000/=	5 Days	15 th to 21 st May	Dodoma
20.	Local Government Authorities Development Planning and Strategic Planning	TSHS. 1,000,000/=	5 Days	22 nd to 28 th May	Dodoma
21.	Project Planning, Monitoring and Evaluation	TSHS. 1,000,000/=	5 Days	29 th to 4 th June	Dodoma
22.	Monitoring and Evaluation for Development Projects	TSHS. 1,000,000/=	5 Days	5 th to 11 st June	Dodoma
23.	Integration of Results-Based Management into Development Programmes/Projects	TSHS. 1,000,000/=	5 Days	12 nd to 19 th June	Dodoma
24.	Project Write up skills for Development Planners	TSHS. 1,000,000/=	5 Days	20 th to 26 th June	Dodoma
25.	Project Design and Planning Process in Local Government Authority and NGOs	TSHS. 1,000,000/=	5 Days	27 th to 3 rd July	Dodoma

S/No	Course title	Fee	Duration	Dates	Venue
26.	GIS Applications in Infrastructure Development and Land Use Planning	TSHS. 1,000,000/=	5 Days	4 th 10 th July	Dodoma
27.	Change Management	TSHS. 1,000,000/=	5 Days	11 st to 17 th July	Dodoma
28.	Local Government Authorities Revenue Mobilization and Operation & Maintenance Budgeting	TSHS. 1,000,000/=	5 Days	18 th to 24 th July	Dodoma
29.	Project Write Up Skills for Development Planners	TSHS. 1,000,000/=	5 Days	25 th to 31 st July	Dodoma
30.	Gender & Analysis Planning Development	TSHS. 1,000,000/=	5 Days	1 st to 7 th August	Dodoma
31.	Gender & Diversity in Management	TSHS. 1,000,000/=	5 Days	9 th to 15 th August	Dodoma
32.	Gender Issues for sustainable Development	TSHS. 1,000,000/=	5 Days	16 th to 23 rd August	Dodoma
33.	Gender Training Policy on HIV/AIDS	TSHS. 1,000,000/=	5 Days	24 th to 30 th August	Dodoma
34.	Leadership Skills for Women	TSHS. 1,000,000/=	5 Days	31 st to 6 th September	Dodoma
35.	Project planning and Evaluation	TSHS. 1,000,000/=	5 Days	7 th to 13 rd September	Dodoma
36.	Asset Management with Computer Application	TSHS. 1,000,000/=	5 Days	14 th to 20 th September	Dodoma
37.	Strategic Planning and Budgeting	TSHS. 1,000,000/=	5 Days	21 st to 27 th September	Dodoma
38.	Data Management & statistical analysis	TSHS. 1,000,000/=	5 Days	28 th 4 th October	Dodoma
39.	ICT Application in Management	TSHS. 1,000,000/=	5 Days	5 th to 11 th October	Dodoma
40.	Monitoring and Evaluation for Development Projects	TSHS. 1,000,000/=	5 Days	12 th to 18 th October	Dodoma
41.	Asset Management with Computer Application	TSHS. 1,000,000/=	5 Days	19 th to 25 th October	Dodoma
42.	Data Collection and Survey Method	TSHS. 1,000,000/=	5 Days	26 th to 1 st November	Dodoma
43.	Project Preparation, Investment Appraisal, Environment Impact Assessment, Safeguard policies	TSHS. 1,000,000/=	5 Days	2 nd to 8 th November	Dodoma

The Institute also offers tailor-made short course training programmes upon request from clients

Contact:

For enquiries, details and bookings please contact:

Head of Department, Research and Consultancy or Short courses Coordinator,

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