



**INSTITUTE OF RURAL DEVELOPMENT PLANNING
DODOMA – TANZANIA**

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Our Ref: BA.45/01/A

Date: 03/10/2018

P.O.Box.....

**RE: ADMISSION FOR DIPLOMA IN (1) DEVELOPMENT PLANNING
(2) DEVELOPMENT ADMINISTRATION AND MANAGEMENT AND (3) COMMUNITY DEVELOPMENT
2018/2019 ACADEMIC YEAR (Underline your course)**

I am pleased to inform you that you have been selected to one of the above mentioned program for the academic year 2018/2019.

Selected candidates are expected to arrive at the Institute on Monday 29th October, 2018. The latest date for reporting is Friday 11th November, 2018 after which no candidate will be registered.

On arrival at the Institute, please bring with you the following items:-

1. Original Certificates of your academic qualifications (not result slip)
2. Original Birth Certificate
3. Course fee; at least TZS 470,000/= (Currently annual fee is TZS 940,000/=).
4. Other expenses: A total of 95,000/= (Which includes: Registration fee TZS 50,000/=, Sports and Games TZS. 10,000/=, Student Union Association TZS 20,000/=, NACTE Quality Assurance Fee TZS 15,000/=)
5. Medical Health Insurance Fee TZS 50,400/= or NHIF membership card
6. Accommodation fee TZS.350, 000/= per year. (**Bank Account for accommodation/Hostel will be provided during registration**)
7. Students have to incur costs of meals, accommodation, books and stationery and practical work.


Registration will only be made to candidates who meet all the above requirements (1 – 5). Accommodation for students who will need it will be made by consulting MISAB during the registration process

Course Fee, Other expenses and Medical Health Insurance Fee (requirements 3, 4 and 5) should be paid through **Account no. 01J1082678600 CRDB BANK** before registration. Be informed that, any money once deposited in the IRDP account will not be refunded.

Students are **strongly advised to bring clothes that are acceptable based on the Government dressing code.** Disciplinary action will be taken (including suspension or discontinuation from studies) for students who will violate this regulation.

I take this opportunity to congratulate you and wish you a successful study at IRDP.

We look forward to seeing you soon.


Prof. Y.O Mnguu
For: RECTOR

All Correspondences should be addressed to "The Rector"