

## INSTITUTE OF RURAL DEVELOPMENT PLANNING



### APPLICATION FORM FOR MASTERS PROGRAMMES ACADEMIC YEAR 2017/2018

To be filled in duplicate and sent to the Institute of Rural Development Planning

Academic Year for which Admission is being sought (e.g. 2018/19) .....

### CHOICE OF PROGRAMME

In the table below, enter the programme you are applying for.

SN	Programme	Department	Choice
1	Master Degree in Development Economics	Rural Development & Regional Planning	
2	Master Degree in Environmental Planning & Management	Environmental Planning	
3	Master Degree in Rural Development Planning	Rural Development & Regional Planning	
4	Master Degree in Population Studies	Population Studies	
5	Master Degree in Project Planning, Monitoring and Evaluation	Rural Development & Regional Planning	
6	Master Degree in Local Government Administration Management	Development Finance & Management Studies	

### Non refundable application fees:

- (i) Tshs 10,000/= for Tanzanians applying for admission into Masters Programmes.
- (ii) US \$ 5.00 for Non Tanzanians applying for admission into Masters Programmes.

### Mode of payment

- A/C Name: **Institute of Rural Development Planning**
- A/C Number: **IRDP 01J1082678600 DODOMA Branch**
- Read **ALL** the instructions carefully
- Fill in the application form and **sign it**.
- Deadline for application is **30<sup>th</sup> September 2018**
- Attach to the application form the following documents

S/N	Type of document
1	Two letters of recommendation (sealed and signed).
2	Copies of Secondary School Certificates.
3	Copy of Birth Certificate
4	Copies of Diploma / Advanced Diploma / Bachelor Degree / Postgraduate Diploma Academic

	Transcripts and Certificates. <b>Successful applicants will be required to bring the originals for verification at the time of registration.</b>
<b>5</b>	Current detailed CV
<b>6</b>	Brief Statement of Purpose for pursuing Masters programme (maximum 1 page).
<b>7</b>	Two passport-size photographs (with your name written at the back).
<b>8</b>	An original receipt (Bank Pay-in-Slip) indicating payment of the non-refundable application fee.
<b>9</b>	Evidence of sponsorship (or self sponsored).

**Personal information**

Surname/Family Name		Other Names	
Sex:		Date of Birth	
Place of birth	Nationality	Disability/Special need	
		Type of Disability	
Permanent Address		Telephone Number	
		Fax Number	
Email Addresses			

**Employment records**

<b>Employer</b>	<b>Position</b>	<b>From</b>	<b>To</b>	<b>Nature of work/responsibilities</b>


**Academic Qualifications**

Institution/University	From	To	Award	Specialization

**NOTE: PLEASE NOTE THAT STUDENTS SHALL BE REGISTERED BY NAMES APPEARING ON THEIR CERTIFICATES. CHANGE OF NAMES SHALL NOT BE ALLOWED DURING THE ENTIRE PERIOD OF STUDY**

**Referees** (Academic referees should be people who are familiar with the candidate and have records of the candidate)

Name of the Referee	Mail Address
	Email Address
Name of the Referee	Mail Address
	Email Address

**Evidence of sponsorship**

Self sponsored <input style="width: 40px; height: 20px;" type="checkbox"/>	Employer <input style="width: 40px; height: 20px;" type="checkbox"/>	Others (Specify) <input style="width: 40px; height: 20px;" type="checkbox"/>
<b>Name of your Financial Sponsor (if applicable).</b>	<b>Address of your Financial Sponsor (if applicable).</b>	

**Accommodation *(Tick as appropriate)***

I need the institute to assist me in arranging for Accommodation	
I will arrange for accommodation myself	

**Declaration**

Declaration	<b>I certify that the information given in this application form and all the supporting documents are accurate and complete. I understand that submission of inaccurate information may be a sufficient cause for refusal of admission or termination of registration.</b>	
Signature		Date

**For Official Use Only**

Date received	Required documents submitted	Accepted/Rejected for Admission
	All document required <input style="width: 40px; height: 20px;" type="checkbox"/>	Accepted <input style="width: 40px; height: 20px;" type="checkbox"/>
	Some documents missing <input style="width: 40px; height: 20px;" type="checkbox"/>	Rejected <input style="width: 40px; height: 20px;" type="checkbox"/>
Date	Signature of Admission officer	

**All applications should be sent to:**

The Rector  
Institute of Rural Development Planning  
P.O. Box 138  
Dodoma

**For Assistance Contact IRDP Admission Office:** Phone 0746 777 001(6),  
email: admissions@irdp.ac.tz