



INSTITUTE OF RURAL DEVELOPMENT PLANNING  
DODOMA - TANZANIA  
P.O.Box 138  
Dodoma  
Tanzania

Telephone: +255 26 230 2147  
Fax: +255 26 2302147  
E-mail: rector@irdp.ac.tz  
Website: www.irdp.ac.tz

Ref.BA.7/45/02/2018

Date: 08/06/2018

Dear .....  
P.O.Box.....

**RE: ADMISSION FOR CERTIFICATE IN (1) RURAL DEVELOPMENT PLANNING,  
(2) DEVELOPMENT ADMINISTRATION AND MANAGEMENT AND (3) COMMUNITY DEVELOPMENT  
2018/2019 (Underline your course)**

I am pleased to inform you that you have been selected to one of the above mentioned program for the academic year 2018/2019.

Selected candidates are expected to arrive at the Institute on Monday 16<sup>th</sup> July, 2018. The latest date for reporting is Friday 28<sup>th</sup> July, 2018 after which no candidate will be registered.

On arrival at the Institute, please bring with you the following items:-

1. Original Certificates of your academic qualifications (or unexpired result slip)
2. Original Birth Certificate
3. Course fee;TZS 830,000/=, paid in the following installments:  
*Semester I, during registration 310,000 (course fee and other expenses\*) , at mid semester 200,000/=*  
*Semester II, during registration 215,000/= at mid semester 200,000/=*
4. Medical Health Insurance Fee TZS 50,400/= or NHIF membership card
5. Accommodation /Hostel fee TZS.350, 000/= per year. ( **bank Account for accommodation/Hostel will be provided during registration**)
6. Students have to incur costs of meals, accommodation, books and stationery and practical work.

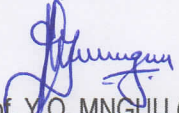
Registration will only be made to candidates who meet all the above requirements (1 – 4). Accommodation for students who will need it will be made by consulting MISAB during the registration process

Fees and other expenses (requirements 3, 4 ) should be paid through **Account no. 01J1082678600 CRDB BANK** before registration. Be informed that, any money once deposited in the IRDP account will not be refunded.

Students are **strongly advised to bring clothes that are acceptable based on the Government dressing code.** Disciplinary action will be taken (including suspension or discontinuation from studies) for students who will violate this regulation.

I take this opportunity to congratulate you and wish you a successful study at IRDP.

We look forward to meet you.

  
Prof. Y.O. MNGUU (Registrar)  
For: RECTOR

\*Other expenses include Registration fee TZS 50,000/=, Sports and Games TZS. 10,000/=, Student Union Association TZS 20,000/=, NACTE Quality Assurance Fee TZS 15,000/= making a total of TZS. 95,000/